

CITY OF MCMINNVILLE
MINUTES OF MCMINNVILLE URBAN RENEWAL AGENCY MEETING
Held at the Civic Hall on Gormley Plaza
McMinnville, Oregon

Tuesday, November 26, 2013, at 7:00 p.m.

Presiding: Rick Olson, Mayor

Recording: Rose A. Lorenzen, Recording Secretary

Councilors:	<u>Present</u>	<u>Excused Absence</u>
	Scott Hill	Kellie Menke
	Kevin Jeffries	Larry Yoder
	Paul May	Alan Ruden

Also present were City Manager Kent L. Taylor, City Attorney Candace A. Haines, Planning Director Doug Montgomery, Police Chief Ron Noble, and a member of the news media, Nicole Montesano of the *News Register*.

AGENDA ITEM

CALL TO ORDER: Mayor Olson called the meeting to order at 7:11 p.m. and welcomed those in attendance.

1. NEW BUSINESS

- 1.a. DISCUSSION OF DRAFT RESOLUTION CREATING THE MCMINNVILLE URBAN RENEWAL ADVISORY COMMITTEE (MURAC) AND APPLYING BY-LAWS TO GUIDE ITS ROLES, RESPONSIBILITIES, AND OPERATIONS: Planning Director Montgomery led the discussion regarding the formation of the McMinnville Urban Renewal Advisory Committee. He noted that staff had drafted a set of by-laws that are fairly extensive and deal with a broad variety of items including authority, membership, meetings, and amendments. He advised that discussion had occurred regarding membership and the number of ex-officio members to have on the Committee. He explained that concern had been raised about having so many Board members on the Committee that the other members might feel constrained. He noted that focus might want to be on bringing in an outside perspective. Councilor Hill agreed and pointed out that the Council/Board members could always attend the MURAC meetings.

Following active discussion, the Board agreed that Committee membership should be approved by the Board following an interview process that is similar to other City Board/Committee processes. Non-voting ex-officio members would be appointed from the McMinnville Downtown Association (MDA) (by the MDA Board), McMinnville Water and Light (by the Water and Light Commission), and the City Council. Term limits were also discussed and it was the consensus of the Board that the language in the draft resolution was sufficient.

Councilor Yoder suggested that a screening process take place to review the applications and identify potential candidates for interview.

Mayor Olson asked that the changes discussed be incorporated into the resolution and that staff should bring the resolution back to the Board in final form at its December 10, 2013 meeting.

2. ADJOURNMENT: Mayor Olson adjourned the meeting at 7:40 p.m.

Rose A. Lorenzen, Recording Secretary